



MINUTES

2-14-23 @ 6:30 pm

BCCC Board Meeting

Meeting called to order at 6:30 pm

- **President:** Chuck Landever
- **Treasurer:** Shirley Landever
- **Vice President:** Jane Howell
- **Secretary:** April Davis

MINUTES

- Minutes of the last meeting were read.

TREASURER'S REPORT

- Treasurers report was read. January 1st balance was \$13,337.51. Rentals, book sales, and donations increased the balance to \$1412.21. Expenses for the month included electrical work (new lights and sockets), insurance, rental deposit refunds, advertising, dog park rules signs, propane tank rental, and the electric bill. Ending balance was \$12,364.79.

OLD BUSINESS

- **Internet/Wi-Fi:** There will no additional fee for event rentals to use the Wi-Fi, as was previously discussed. The login information is on the box by the front door.
- **Propane Tank Rental:** It was suggested we buy the tank so we can get propane from any vendor and get quotes for the best price.
- **Dog Park Fence:** We appreciate all the volunteers who helped work on cleaning up around the fence, but we will need to make repairs where the trees damaged it.
- **Tax Preparation Service:** There was not a large showing for the Tax Preparation community seminar, but the ones who came were excited about the opportunity.

NEW BUSINESS

- **Emergency Lights:** As temporary emergency exit signs, we have ones that are supposed to glow in the dark. When tested, only one by the front door glowed. Jane suggested we get electric-lighted signs to meet the Fire Code.
- **Flag Artwork:** David Robinson donated the wooden flag and Shirley painted it. It hangs proudly over the fireplace.
- **Budget:** Shirley put together a preliminary budget for income and expenses. Estimated revenue income of \$14,200 includes: rental fees and fundraisers. Donations and grants were not considered. Estimated expenses of \$18,677 includes: insurance (board members and structure), audits, inspections, marketing & ads, propane, utilities, website fees, mailing & stamps, facility/grounds/dog park improvements and repairs, and food/supplies for three large annual events.



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DISCUSSION

- **EMS Response Time:** There were some comments and complaints about the EMS response time. It was suggested we invite Alan Toney, County Commissioner (and former guest speaker), and Kerry Giles, Director of EMA and Transit for Rutherford County to be a guest speaker to answer questions and comment on community members' concern.
- **Check Signing:** Shirley asked if the amount could be increased for the 2-signature check-writing requirement so she could write checks more quickly to vendors and suppliers. After a lengthy discussion we agreed to change the amount requiring two signatures be changed to \$1000, and have the Shirley bring the month's expenses to each monthly meeting for the board to review. This allows any questions about spending to be addressed monthly.
- **Event Improvement:** Chuck opened the floor for suggestions on improving our large events, making them run more smoothly and efficiently. After a lively discussion, we came up with a few ideas to take under consideration at event planning meetings. They include: having a volunteer at every station with assigned tasks, prepare take-out meals in advance, route those getting take-out away from the serving line/drink station, consider less food selections to speed up the serving process, and offer fewer desserts labeling them in a row on the dessert table. We invite any ideas and suggestions from the community as we work to make our events enjoyable for both paying guests and volunteers.

UPCOMING EVENTS

- **First Aid Education:** Rutherford EMS will be offering a class for the community to learn how to be self-sufficient during an injury, and possibly save a life before medical personnel arrive on the scene. It was suggested we put out a donation jar at the event to go towards buying an AED for the community center.
- **College Scholarship:** BCCC is sponsoring a 4-year college scholarship for eligible students in our community. We need to make schools aware of the opportunity. A few members offered to contact those at LL Academy who might help promote this offer. For more information, contact Chuck.

MEETING ADJOURNED

The meeting was adjourned at 7:47 pm.